

The important information in a news article is highlighted by the following elements:

**Headline**: It catches your eyes and sums up the story. It is usually in larger font and often bolded. "Shantoya wins \$50 Million!"

**Byline:** This tells you who wrote the article and sometimes gives you the journalist's specialty, for example, "Science Reporter"

Placeline: It tells you where the story originated.

**Lead:** This gives the most important information very briefly (usually who, what, when and where)

**Body:** It supplies additional information. It is divided into small paragraphs.

**Facts:** Every news article includes simple, true statements about what happened, such as "The flooding set the building's security system off at 5:15 a.m."

**Quotations:** These retell, word for word, what someone actually said. Usually these quotations come from witnesses at the scene, or experts on a subject. For example:

Mrs. Nanavati, principal of Fletcher's, said, "It was one of the most amazing things I have ever seen!"